

**JANUARY 16, 2020**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
Loretta Wade, Secretary  
Tom Smith, Director  
Hal Ross, Director

Staff Present:  
Thomas McDonald, General Manager  
Jessica Gremillion, Office Manager

Regular meeting called to order by Savant at 4:00 p.m.

Invocation

Pledge of Allegiance

Engineer's Report

Accepted by Unanimous Consent

FIRST motion by Ross, second by Crooks to approve contract with LJA Engineering for the Wastewater Treatment Plant Disinfection System, Pump Station, and Effluent Force Main Project to the Neches River.

Motion Carried

SECOND motion by Smith, second by Ross to approve minutes from the December 19, 2019 Regular Meeting.

Motion Carried

THIRD motion by Ross, second by Crooks to approve Basco's Payment Request #4 in the amount of \$37,118.77 for work completed on the Control Building.

Motion Carried

Presentation by J.R. Edwards & Associates on financial audit for fiscal year ending June 30, 2020.

Tabled

Consideration and possible action to approve financial audit for fiscal year ending June 30, 2020.

Tabled

Fire Report

Accepted by Unanimous Consent

FOURTH motion by Crooks, second by Ross to approve Order Calling Directors' Election of May 2, 2020.

Motion Carried

Manager's Report

Accepted by Unanimous Consent

FIFTH motion by Crooks, second by Wade to ratify current bills.

Motion Carried

Directors' Comments:

Smith: Thinking about Deen's family.

How are the new guys working out?

Ross: I would like to officially congratulate Stephen on Nederland Small Business of the Year.

Crooks: None

Wade: What certifications do our new guys have?

MEETING ADJOURNED

\_\_\_\_\_ Minutes read and approved

**JANUARY 22, 2020**  
**SPECIAL MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
Loretta Wade, Secretary  
Hal Ross, Director

Staff Present:  
Thomas McDonald, General Manager  
Jessica Gremillion, Office Manager

Special meeting called to order by Savant at 9:07 a.m.

Invocation

Pledge of Allegiance

Presentation by J.R. Edwards & Associates on financial audit for fiscal year ending June 30, 2019.

Accepted by Unanimous Consent

FIRST motion by Crooks, second by Wade to approve financial audit for fiscal year ending June 30, 2019.

Motion Carried

Directors' Comments:

Hal: I would like to thank the auditors for the extra work done due to the circumstances.

Crooks: None

Wade: Thank you to the auditors.

Savant: None

MEETING ADJOURNED

\_\_\_\_\_Minutes read and approved

**FEBRUARY 20, 2020**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
Tom Smith, Director  
Hal Ross, Director

Staff Present:  
Thomas McDonald, General Manager  
Jessica Gremillion, Office Manager

Regular meeting called to order by Savant at 4:00 p.m.

Invocation

Pledge of Allegiance

FIRST motion by Ross, second by Crooks to approve minutes from the January 16, 2020 Regular Meeting and the January 22, 2020 Special Meeting.

Motion Carried

Fire Report

Accepted by Unanimous Consent

Engineer's Report

Accepted by Unanimous Consent

SECOND motion by Crooks, second by Ross to approve Allco, LLC's Payment Request #1 in the amount of \$65,134.31 for the Filter Rehabilitation and Clearwell Project.

Motion Carried

THIRD motion by Ross, second by Smith to approve an Order as to any unopposed candidate(s) in accordance with Section 2.051-2.053, Texas Election Code.

Motion Carried

Manager's Report

Accepted by Unanimous Consent

FOURTH motion by Smith, second by Crooks to ratify current bills.

Motion Carried

Adjourn Open Meeting; go into Closed Executive Session pursuant to 551.074 of the Texas Government Code for the evaluation of the General Manager.

Tabled

Directors’ Comments: None

MEETING ADJOURNED

\_\_\_\_\_Minutes read and approved

**MARCH 5, 2020**  
**SPECIAL MEETING**

Board Members Present:  
Stephen Savant, President  
Tom Smith, Director  
Hal Ross, Director

Staff Present:  
Thomas McDonald, General Manager  
Jessica Gremillion, Office Manager

Special meeting called to order by Savant at 9:12 a.m.

Invocation

Pledge of Allegiance

FIRST motion by Ross, second by Smith to approve Water Treatment Plant Improvements – 2018 Bond Project – Filter Rehabilitation and Filtered Water Pump Station Change Order #1.

Motion Carried

Directors' Comments:  
None

MEETING ADJOURNED

\_\_\_\_\_Minutes read and approved

**MARCH 19, 2020**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
Tom Smith, Director  
Hal Ross, Director

Staff Present:  
Thomas McDonald, General Manager  
Jessica Gremillion, Office Manager

Regular meeting called to order by Crooks at 4:09 PM

Invocation

Pledge of Allegiance

FIRST motion by Ross, second by Smith to approve minutes from the February 20, 2020 Regular Meeting and March 4, 2020 Special Meeting.

Motion Carried

Consideration and possible action addressing trailer connection at 113 9<sup>th</sup> Avenue.

No Action Taken

Presentation from Thomas McDonald, General Manager, on behalf of Dohn LaBiche, LaBiche Architectural Group, Inc., on the Imelda-related remediation to the Admin Office and Old Fire Station.

Accepted by Unanimous Consent

SECOND motion by Smith, second by Crooks to approve contract with Basco Construction, Inc. in the amount of \$111,805.00 for the Imelda-related remediation to the Admin Office and Old Fire Station contingent on funding approval from FEMA and TWCA.

Motion Carried

THIRD motion by Smith, second by Crooks to approve Entergy Easement Agreement for the Neches River Effluent Discharge Route.

Motion Carried

FOURTH motion by Crooks, second by Smith to approve purchase of dump truck from Jefferson County Precinct 2 in the amount of \$2,500.00.

Motion Carried

FIFTH motion by Crooks, second by Ross to approve engagement letter with J.R. Edwards & Associates for fiscal year ending June 30, 2020 financial audit.

Motion Carried

Fire Report

Accepted by Unanimous Consent

Engineer's Report presented by Thomas McDonald, General Manager, on behalf of engineer.

Accepted by Unanimous Consent

Receive Certification of Unopposed Status of Director Candidates for May 2, 2020 Election.

Certification Received

SIXTH motion by Ross, second by Crooks to execute the Order as to Unopposed Status of Director Candidates for May 2, 2020 Director's Election as prescribed by the Secretary of State, §2.051-2.053 of the Texas Election Code.

Motion Carried

Manager's Report

Accepted by Unanimous Consent

SEVENTH motion by Smith, second by Crooks to ratify current bills.

Motion Carried

Adjourn Open Meeting; go into Closed Executive Session pursuant to 551.074 of the Texas Government Code for the evaluation of the General Manager.

Adjourn Closed Executive Session and return to Open Meeting.

No Action Taken

Directors' Comments:  
None

MEETING ADJOURNED

\_\_\_\_\_Minutes read and approved



**APRIL 16, 2020**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
Tom Smith, Director

Staff Present:  
Thomas McDonald, General Manager  
Jessica Gremillion, Office Manager

Regular meeting called to order by Savant at 4:00 p.m.

Invocation

Pledge of Allegiance

FIRST motion by Crooks, second by Smith to approve minutes from the March 19, 2020 Regular Meeting.

Motion Carried

Fire Report

Accepted by Unanimous Consent

Engineer's Report

Accepted by Unanimous Consent

SECOND motion by Crooks, second by Smith to approve Allco, LLC's Payment Request #2 in the amount of \$42,061.50 for work completed on the 2018 Bond Filter Rehabilitation and Clearwell Project.

Motion Carried

THIRD motion by Smith, second by Crooks to approve Uretek's Payment Request #2 (FINAL) and release retainage in the amount of \$8,100.00 for work completed on the Sanitary Sewer Point Repairs Project and to approve a Certificate of Construction Completion for work completed on the Sanitary Sewer Point Repairs Project.

Motion Carried

Manager's Report

Accepted by Unanimous Consent

FOURTH motion by Smith, second by Crooks to ratify current bills.

Motion Carried

Adjourn Open Meeting; go into Closed Executive Session pursuant to 551.074 of the Texas Government Code for the evaluation of the General Manager.

Tabled

Directors’ Comments:

Smith: Did I see some work being done in the drainage ditch? McDonald confirmed that work is being done to improve drainage.

Crooks: Are we putting a new manhole on Twin City Hwy? McDonald confirmed that a new water line, new sewer line and new lift station are being installed related to Lone Star.

Discussion among Savant, Smith, Crooks and McDonald regarding instrumentation for testing atmospheric conditions in manholes before entry.

MEETING ADJOURNED

\_\_\_\_\_Minutes read and approved

**MAY 21, 2020**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
Hal Ross, Secretary  
John Wagner, Director

Staff Present:  
Thomas McDonald, General Manager  
Jessica Gremillion, Office Manager

Workshop called to order by Savant at 3:02 p.m.

Presentation by Fire Chief on 2020-2021 Fire Fund Budget Proposal.

Presentation by General Manager on 2020-2021 General Fund Budget Proposal.

Close Workshop and Call Regular Meeting to Order by Savant at 4:00 p.m.

Invocation

Pledge of Allegiance

Swear in Oath of Office for Harold (Hal) Ross and John Wagner.

FIRST motion by Ross, second by Crooks to elect Stephen Savant as President of the Board of Directors.

Motion Carried

SECOND motion by Savant, second by Ross to elect Lester Crooks as Vice President of the Board of Directors.

Motion Carried

THIRD motion by Savant, second by Crooks to elect Hal Ross as Secretary of the Board of Directors.

Motion Carried

Report by General Manager on Admin Office and Old Fire Station restoration.

Accepted by Unanimous Consent

FOURTH motion by Ross, second by Crooks to approve Basco's Payment Request #1 in the amount of \$12,819.60 for work completed on Admin Office and Old Fire Station.

Motion Carried

FIFTH motion by Crooks, second by Ross to approve minutes from the April 16, 2020 Regular Meeting.

Motion Carried

Fire Report

Accepted by Unanimous Consent

Engineer's Report

Accepted by Unanimous Consent

SIXTH motion by Crooks, second by Ross to authorize Engineer to send request to Texas Water Development Board (TWDB) to convert 2017 Revenue Bond funds into a Planning, Acquisition and Design Project.

Motion Carried

Manager's Report

Accepted by Unanimous Consent

SEVENTH motion by Ross, second by Wagner to approve Fire Department Budget for 2020-2021.

Motion Carried

EIGHTH motion by Ross, second by Wagner to approve General Fund Budget for 2020-2021.

Motion Carried

NINTH motion by Ross, second by Wagner to ratify current bills.

Motion Carried

Adjourn Open Meeting; go into Closed Executive Session pursuant to 551.074 of the Texas Government Code for the evaluation of the General Manager.

Tabled

Directors' Comments:  
None

MEETING ADJOURNED

\_\_\_\_\_ Minutes read and approved

**JUNE 18, 2020**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
Hal Ross, Secretary  
John Wagner, Director

Staff Present:  
Thomas McDonald, General Manager  
Jessica Gremillion, Office Manager

Regular Meeting called to order by Savant at 4:05 p.m.

Invocation

Pledge of Allegiance

FIRST motion by Ross, second by Crooks to approve minutes from the May 21, 2020 Workshop and Regular Meeting.

Motion Carried

Report from Dohn LaBiche, LaBiche Architectural Group, Inc., on Admin Office and Old Fire Station Restoration.

Accepted by Unanimous Consent

SECOND motion by Crooks, second by Ross to approve Basco's Payment Requests #2 and 3 in the amounts of \$41,020.65 and \$11,304.00 for work completed on Admin Office and Old Fire Station.

Motion Carried

THIRD motion by Ross, second by Crooks to approve Basco's Payment Request #5 (FINAL) and release retainage in the amount of \$10,689.76 for work completed on Control Building.

Motion Carried

Fire Report

Accepted by Unanimous Consent

Engineer's Report

Accepted by Unanimous Consent

FOURTH motion by Wagner, second by Ross to approve Allco's Payment Request #3 in the amount of \$109,284.91 for work completed on the Filter Rehabilitation and Clearwell Project.

Motion Carried

FIFTH motion by Ross, second by Crooks to amend to 5 minutes and then adopt formal Policies and Procedures for Public Comment and Records of Board of Directors Meetings.

Motion Carried

Discussion led by Legal Counsel and General Manager on multi-unit development.

SIXTH motion by Ross, second by Wagner to table possible action to amend Service Policy to require individual meters for certain multi-unit developments.

Tabled

SEVENTH motion by Crooks, second by Ross to change Tap Charges, Road Crossing Fees, and other service fees charged by the District.

Motion Carried

Manager's Report

Accepted by Unanimous Consent

EIGHTH motion by Crooks, second by Ross to ratify current bills.

Motion Carried

Directors' Comments:  
None

Adjourn Open Meeting and go into Closed Executive Session pursuant to 551.074 of the Texas Government Code for the evaluation of the General Manager.

Adjourn Closed Executive Session and Return to Open Meeting.

By General Consent, approve a 3% raise for the General Manager, retroactive to January 1, 2020.

MEETING ADJOURNED

\_\_\_\_\_ Minutes read and approved

**JULY 16, 2020**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
Hal Ross, Secretary  
John Wagner, Director

Staff Present:  
Thomas McDonald, General Manager  
Jessica Gremillion, Office Manager

Regular Meeting called to order by Savant at 4:00 p.m.

Invocation

Pledge of Allegiance

Comments by Larry and Eileen Rhodes, 2235 Stillwater Drive, on open records request related to sewer issues.

No comments by public for Public Comment Session on 2019 Consumer Confidence Report.

FIRST motion by Crooks, second by Ross to approve minutes from the June 18, 2020 Regular Meeting.

Motion Carried

Fire Report

Tabled

Engineer's Report

Accepted by Unanimous Consent

SECOND motion by Crooks, second by Wagner to approve Allco's Payment Request #4 in the amount of \$57,963.08 for work completed on the Filter Rehabilitation and Clearwell Project.

Motion Carried

Consideration and possible action to amend Service Policy – rates for services and service connection requirements.

Tabled

THIRD motion by Ross, second by Crooks to submit tax rate calculation reports required by the Jefferson County Tax Assessor-Collector.

Motion Carried

Manager’s Report

Accepted by Unanimous Consent

FOURTH motion by Crooks, second by Ross to ratify current bills.

Motion Carried

Directors’ Comments:

Crooks: Since none of our employees have been affected by COVID-19, keep doing what you’re doing.

Ross: None

Wagner: None

Savant: None

MEETING ADJOURNED

\_\_\_\_\_Minutes read and approved



**AUGUST 20, 2020**  
**WORKSHOP & REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
Hal Ross, Secretary

Staff Present:  
Thomas McDonald, General Manager  
Jessica Gremillion, Office Manager

Workshop called to order by Savant at 3:00 p.m.

Discussion led by Joe Morrow, Hilltop Securities, to discuss possible bond refunding options and other financing recommendations.

Close Workshop and Call Regular Meeting to Order by Savant at 3:50 p.m.

Invocation

Pledge of Allegiance

Comments by Quinton Sheffield, Acadian RV and Acadian Holdings, regarding property use due to pipeline.

FIRST motion by Ross, second by Crooks to approve minutes from the July 16, 2020 Regular Meeting.

Motion Carried

SECOND motion by Savant, second by Ross to authorize Joe Morrow, Hilltop Securities, to pursue development of timetable for bond refunding using accelerated payments.

Motion Carried

Fire Report

Accepted by Unanimous Consent

Engineer's Report

Accepted by Unanimous Consent

Consideration and possible action to award contract for Levee and Road Repair Project related to Harvey Disaster Recovery.

Tabled

THIRD motion by Ross, second by Crooks to approve Allco's Payment Request #5 in the amount of \$111,924.06 for work completed on the Water Treatment Plant.

Motion Carried

FOURTH motion by Crooks, second by Ross to approve Basco Construction, Inc's Payment Request #4 in the amount of \$27,679.95 for work completed on the Admin Office and Storage Building.

Motion Carried

Report from Legal Counsel and General Manager on Corkran/Kemp proposed new development.

Consideration and possible action to amend and update Service Policy.

Tabled

FIFTH motion by Crooks, second by Ross to acknowledge 2020 Anticipated Collection Rate of 100%.

Motion Carried

SIXTH motion by Crooks, second by Ross to approve the 2020 Tax Appraisal Roll.

Motion Carried

SEVENTH motion by Ross, second by Crooks to approve setting of the Tax Exemption.

Motion Carried

EIGHTH motion by Crooks, second by Ross to approve setting of an M&O levy of \$0.08 for the fire department and an I&S levy of \$0.289123 for a total 2020 proposed tax rate of \$0.369123.

Motion Carried

NINTH motion by Crooks, second by Ross to set a Public Hearing for the 2020 Proposed Tax Rate for September 17, 2020 at 4:00 p.m. at 3707 Central Boulevard in Nederland, TX.

Motion Carried

Manager's Report

Accepted by Unanimous Consent

TENTH motion by Crooks, second by Ross to ratify current bills.

Motion Carried

Directors' Comments:

Crooks: Anything on purchase of the adjacent lot?

Ross: None

Savant: None

MEETING ADJOURNED

\_\_\_\_\_ Minutes read and approved

**SEPTEMBER 17, 2020**  
**WORKSHOP, PUBLIC HEARING & REGULAR MEETING**

Board Members Present:  
Lester Crooks, Vice President  
Hal Ross, Secretary  
John Wagner, Director

Staff Present:  
Thomas McDonald, General Manager  
Jessica Gremillion, Office Manager

Workshop called to order by Crooks at 3:11 p.m.

Discussion on Service Policy amendments.

Discussion on alternative procurement procedures pursuant to Texas Government Code, Chapter 2269.

Close Workshop and Call Public Hearing to Order by Crooks at 3:38 p.m.

Public Hearing on 2020 Tax Rate.

- Presentation on 2020 Tax Rate
- Public Comments – No Comments.
- Directors' Comments – No Comments.

Close Public Hearing and Call Regular Meeting to Order by Crooks at 3:43 p.m.

Invocation

Pledge of Allegiance

Comments by Quinton Sheffield, Acadian RV and Acadian Holdings, regarding property use due to possible route to river.

FIRST motion by Ross, second by Wagner to approve minutes from the August 20, 2020 Workshop and Regular Meeting.

Motion Carried

SECOND motion by Ross, second by Wagner to adopt 2020 M&O Tax Rate of \$0.08.

Motion Carried

THIRD motion by Ross, second by Wagner to adopt 2020 I&S Tax Rate of \$0.289123.

Motion Carried

FOURTH motion by Cross, second by Ross to award contract for Levee and Road Repair Project related to Harvey Disaster Recovery to T. Johnson Industries, Inc. in the amount of \$79,661.00

Motion Carried

## Fire Report

Accepted by Unanimous Consent

FIFTH motion by Ross, second by Wagner to award contract for Water Treatment Plant Control Building Replacement Project to Mike Barnett Construction in the amount of \$483,208.00 with the understanding that a change order in the amount of \$111,659.00 will follow.

Motion Carried

## Engineer's Report

Accepted by Unanimous Consent

SIXTH motion by Wagner, second by Ross to approve Allco's Payment Request #6 in the amount of \$223,634.59 for work completed on the Water Treatment Plant.

Motion Carried

SEVENTH motion by Ross, second by Wagner to amend and update Service Policy.

Motion Carried

Presentation by financial advisor and legal counsel as to the Jefferson County Water Control & Improvement District No. 10 Unlimited Tax Refunding Bonds, Series 2020 (the "Bonds") issued for the purpose of refunding certain maturities of the Jefferson County Water Control & Improvement District No. 10 Unlimited Tax Bonds, Series 2010 (the "Refunded Obligations").

Accepted by Unanimous Consent

EIGHTH motion by Ross, second by Wagner, in accordance with §1207.007, Texas Government Code, as amended to delegate to Stephen Savant or General Manager, as designated pricing officer (the "Pricing Officer") the authority to determine the principal amount of the Bonds to be issued and negotiate the terms of the sale thereof, and to select the specific maturities, in whole or in part, of the Refunded Obligations to be refunded and to achieve a present value debt service savings to be included in a pricing certificate (the "Pricing Certificate") to be executed by the Pricing Officer.

Motion Carried

NINTH motion by Ross, second by Wagner to approve an  
ORDER AUTHORIZING THE JEFFERSON COUNTY WATER CONTROL &  
IMPROVEMENT DISTRICT NO. 10 UNLIMITED TAX REFUNDING  
BONDS, SERIES 2020 (THE "BONDS"); PROVIDING FOR THE PAYMENT  
OF THE BONDS BY LEVYING A CONTINUING, DIRECT ANNUAL AD  
VALOREM TAX IN ACCORDANCE WITH AUTHORIZATION  
PREVIOUSLY GIVEN FOR ISSUANCE OF THE REFUNDED  
OBLIGATIONS; CALLING CERTAIN MATURITIES OF THE DISTRICT'S  
UNLIMITED TAX BONDS, SERIES 2010; RESOLVING MATTERS  
RELATED TO THE ISSUANCE, SALE, PAYMENT AND DELIVERY OF  
THE BONDS; PROVIDING FOR AND APPROVING THE NAMING OF A  
PRICING OFFICER AND AUTHORIZING EXECUTION BY THE PRICING  
OFFICER OF A PRICING CERTIFICATE; PROVIDING FOR THE  
ISSUANCE OF AN OFFICIAL STATEMENT; AND AUTHORIZING THE  
EXECUTION OF A PAYING AGENT REGISTRAR AGREEMENT.

Motion Carried

TENTH motion by Ross, second by Wagner to authorize the Board President or Vice President, the Board Secretary or Assistant Secretary or such other District officials to execute and deliver certificates, agreements, affidavits, notices and documents as necessary to proceed with the issuance and sale of Jefferson County Water Control & Improvement District No. 10 Unlimited Tax Refunding Bonds, Series 2020 and authorizing said District representatives to take such other actions as may be necessary for the issuance, sale, and delivery of the Bonds.

Motion Carried

ELEVENTH motion by Ross, second by Wagner to authorize the issuance and delivery of an Official Statement by the duly authorized representatives of the District.

Motion Carried

Consideration and possible action to approve engagement letter with Germer PLLC as Bond Counsel.

Tabled

TWELTH motion by Ross, second by Wagner to authorize alternative procurement pursuant to Texas Government Code, Chapter 2269.

Motion Carried

THIRTEENTH motion by Wagner, second by Ross to approve Basco Construction, Inc's Payment Request #5 in the amount of \$9,090.90 for work completed on the Admin Office and Storage Building.

Motion Carried

Manager's Report

Accepted by Unanimous Consent

FOURTEENTH motion by Ross, second by Wagner to ratify current bills.

Motion Carried

Directors' Comments:

Ross: Thank you to our staff for their hard work.

Wagner: Thank you to our staff for their work during the hurricane.

Crooks: Agree with the previous comments.

MEETING ADJOURNED

\_\_\_\_\_Minutes read and approved

**OCTOBER 15, 2020**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
John Wagner, Director  
Jereme Havard, Director

Staff Present:  
Thomas McDonald, General Manager  
Jessica Gremillion, Office Manager

Regular Meeting called to order by Savant at 4:04 p.m.

Invocation

Pledge of Allegiance

Public Comments – No public present.

FIRST motion by Crooks, second by Wagner to appoint a Director to fill the term previously held by Loretta Wade.

Motion Carried

Swear in Oath of Office for Jereme Havard.

SECOND motion by Crooks, second by Wagner to approve minutes from the September 17, 2020 Workshop, Public Hearing and Regular Meeting.

Motion Carried

Fire Report

Accepted by Unanimous Consent

Engineer's Report

Accepted by Unanimous Consent

Consideration and possible action to approve Allco's Payment Request #7 for work completed on the Water Treatment Plant.

Tabled

THIRD motion by Crooks, second by Wagner to approve the 2020 Certified Tax Roll Summary.

Motion Carried

FOURTH motion by Wagner, second by Crooks to approve the District Information Form.

Motion Carried

FIFTH motion by Crooks, second by Wagner to adopt resolution establishing continuing disclosure policy and procedures concerning securities issued or guaranteed by the District.

Motion Carried

SIXTH motion by Crooks, second by Havard to approve engagement letter with Germer PLLC as Bond Counsel.

Motion Carried

Manager's Report

Accepted by Unanimous Consent

SEVENTH motion by Crooks, second by Wagner to ratify current bills.

Motion Carried

EIGHTH motion by Crooks, second by Wagner to authorize the General Manager to proceed with the right of entry agreement related to the route to the Neches River.

Motion Carried

Directors' Comments:

Crooks: Any movement on real estate next door? McDonald will contact them.

Have we come up with an alternate route to the river? Per McDonald, the current plan is to stay in District's easement and the County's right of way until Twin City.

Wagner: None

Havard: None

Savant: None

MEETING ADJOURNED

\_\_\_\_\_Minutes read and approved

**NOVEMBER 19, 2020**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Hal Ross, Secretary  
John Wagner, Director  
Jereme Havard, Director

Staff Present:  
Thomas McDonald, General Manager  
Jessica Gremillion, Office Manager

Regular Meeting called to order by Savant at 4:05 p.m.

Invocation

Pledge of Allegiance

Public Comments – No public present.

FIRST motion by Havard, second by Ross to approve minutes from the October 15, 2020 Regular Meeting.

Motion Carried

Report on sale of District 2020 Unlimited Tax Refunding Bonds.

Accepted by Unanimous Consent

SECOND motion by Ross, second by Wagner to approve Basco Construction, Inc.'s Payment Request #6 in the amount of \$1,804.50 for work completed on the Admin Office and Storage Building.

Motion Carried

THIRD motion by Wagner, second by Havard to approve Basco Construction, Inc.'s Payment Request #7 (FINAL) and release retainage in the amount of \$11,524.40 for work completed on the Admin Office and Storage Building.

Motion Carried

Fire Report

Accepted by Unanimous Consent

Engineer's Report

Accepted by Unanimous Consent

FOURTH motion by Ross, second by Havard to approve Allco's Change Order #2 in the amount of \$2,299.00 for modification to original scope for control panel by adding uninterruptible power supply and to repair damaged filter steel tank stiffner in Bay #2.

Motion Carried



FIFTH motion by Wagner, second by Ross to approve Allco’s Payment Request #7 in the amount of \$63,871.76 for work completed on the Water Treatment Plant.

Motion Carried

SIXTH motion by Havard, second by Wagner to approve Christmas gift cards in the amount of \$100 for employees.

Motion Carried

SEVENTH motion by Ross, second by Wagner to approve the 2021 Holiday Schedule.

Motion Carried

Manager’s Report

Accepted by Unanimous Consent

EIGHTH motion by Ross, second by Wagner to ratify current bills.

Motion Carried

Directors’ Comments:  
Ross: None  
Savant: None  
Wagner: None  
Havard: None

MEETING ADJOURNED

\_\_\_\_\_Minutes read and approved

**DECEMBER 17, 2020**  
**REGULAR MEETING**

Board Members Present:  
Stephen Savant, President  
Lester Crooks, Vice President  
Hal Ross, Secretary  
John Wagner, Director

Staff Present:  
Thomas McDonald, General Manager  
Jessica Gremillion, Office Manager

Regular Meeting called to order by Savant at 4:05 p.m.

Invocation

Pledge of Allegiance

Public Comments – No public present.

FIRST motion by Ross, second by Crooks to approve minutes from the November 19, 2020 Regular Meeting.

Motion Carried

SECOND motion by Ross, second by Wagner to approve Allco's Change Order #3 in the amount of \$13,104.00 for modification to original scope for control wiring for backwash pumps and pump starter for Surface Wash Pump.

Motion Carried

Engineer's Report

Accepted by Unanimous Consent

Presentation by J.R. Edwards & Associates on financial audit for fiscal year ending June 30, 2020.

Accepted by Unanimous Consent

THIRD motion by Crooks, second by Ross to approve financial audit for fiscal year ending June 30, 2020.

Motion Carried

Fire Report

Accepted by Unanimous Consent

FOURTH motion by Ross, second by Wagner to approve reimbursement resolution for Sunoco Partners Marketing and Terminals, L.P subject to reimbursement by customer within 30 days of receipt of payment request.

Motion Carried

Report on sale of District 2020 Unlimited Tax Refunding Bonds.

Accepted by Unanimous Consent

FIFTH motion by Ross, second by Crooks to approve the District Investment Policy and Strategies.

Motion Carried

Manager's Report

Accepted by Unanimous Consent

SIXTH motion by Ross, second by Crooks to ratify current bills.

Motion Carried

Adjourn Open Meeting; go into Closed Executive Session pursuant to 551.071 of the Texas Government Code for the purpose of a private consultation with the Board's attorney related to the Neches River Project.

Adjourn Closed Executive Session and return to Open Meeting.

No Action Taken

Return to Manager's Report for further comments.

Directors' Comments:

Crooks: None

Ross: The Christmas parade was wonderful.

Savant: None

Wagner: None

MEETING ADJOURNED

\_\_\_\_\_Minutes read and approved